

## RENEWAL ON-LINE

On-line membership renewal is now available via the Beacon Membership Web Site where you can make your membership payment using Paypal (but please be reassured that you don't need a Paypal account for this - all you need is a credit card.) Membership renewals for people living at the same address will be made at the same time using this method.

To renew your membership on-line, you will need to supply the following information in order to identify yourself, so please make sure you have this information available before you start the process (see note below):

- a. Membership number
- b. Forename (must start with a capital letter)
- c. Surname (must start with a capital letter)
- d. Postcode (must have a space between the first part and the second part)
- e. e-mail address

To renew your membership on-line please go to the Beacon Membership web site:

<https://www.u3abeacon.org.uk/u3aportal.php?u3a=59&sc=TVQC>

and then please do the following:

1. Log in to the '**Malmesbury & District U3A Members Portal**' (using the information above)
2. Select the option 'Renew your membership'
3. If another M&D U3A member lives at the same address, the default action is to renew their membership as well as yours. If you do not wish to renew membership for the other member, then please untick the box.
4. Gift Aid: if you wish M&D U3A to recover the tax paid on your subscription, please tick this box.
5. When you are happy with your selections, please click 'Make Payment' and you will be redirected to the PayPal website
6. If you have a PayPal account please log in.  
If you do not have a PayPal account, please click 'Pay with debit or credit card'
7. On the payment page, please complete the appropriate details. (N.B. the rate to be charged will automatically be set to £12 per person)

**Your membership card will then be posted to you.**

**Note:** the information required to identify yourself must match that information that we have stored on our database for you. If any of this information has changed recently we may not have this on record.